



Pre-Admission Process: You and your doctor have decided that you need surgery. Your doctor's office will schedule your surgery *or* procedure *and* a pre-admission visit to help you. The office will contact you with the dates and times. Southern Surgical will contact you via automated phone system the day before your visits to confirm your appointment.

The pre-admission process consists of the following:

- Registration
- Meeting with a nurse to complete a medical information evaluation
- Signing consents
- Pre-surgical lab work, EKG, and /or X-Rays
- Consultation with your anesthesiologist to discuss your anesthesia

*Depending upon what is required for your particular surgery, this process can take **two or more hours.***

If possible your pre-admit appointment should be scheduled 7 to 10 days prior to your scheduled surgery date. Appointments are scheduled to decrease your wait time during pre-admission. If your doctor sends you directly from his office without an appointment, please understand that we will honor those patients with appointments first. We will make every effort to work you into our schedule, or schedule an appointment for you, but your wait time may be longer than 1 hour.

It would greatly help if your physician's office pre-registers you prior to you coming to Southern Surgical Hospital to pre-admit. We will be better able to assist you in your pre-admission process if you have been pre-registered in our computer system. Pre-registering prior to pre-admission gives us the opportunity to verify your insurance benefits and provide you with an estimate of your financial responsibility prior to receiving services.

Come prepared to your pre-admission appointment. It is essential that you bring all of the paperwork you received from your physician's office. This paperwork includes the necessary orders and instructions for the testing you will need. You **do not** need to be fasting for any testing done for pre-admission.

Please bring your home medications in their original bottles. This includes prescription, herbal and over-the counter medications including vitamins. This is important for us to get an accurate list of the medications you are currently taking.

Payment is expected at the time of service, so please be prepared to pay any co-pays, deductibles and patient responsibility at the time of your pre-admit appointment.

Tips for a smooth pre-admission: On the day of your pre-admit appointment, please bring the following items:

- Insurance Card(s)
- Drivers License
- Co-Pay or Patient Responsibility Payment (Payment is expected at the time of service)
- Any paperwork from your doctor's office
- Your medications (so we can list them accurately)